Contaminated Sites Learning Series: Making Effective Applications

DAY 2 - Information, Applications and Professional Reliance	2-Feb-22

Draft Agenda

#	Title	Presentation Syllabus	Time / Duration (minutes)
		SESSION 1	
9	Enquiries to the Land Remediation Section	Enquiries to the Ministry are managed using a "One Window" approach. In this presentation we will learn why the Ministry initiated the process, what benefits result after its implementation, and how to submit an enquiry that will receive a timely response.	9:00 / 30
10	Information on Sites: The Site Registry and Beyond...	In this presentation we will review: (1) the processes involved in obtaining information from the Site Registry and the systems that support it (such as IMAPBC and BC Online); (2) Site Information Requests and the necessary information for these searches; and (3) how Freedom of Information (FOI) requests are completed.	9:30 / 30
11	Applying for Services Effectively - Part 1	In Part 1 of this presentation, we will review the requirements for a high-quality application for Contaminated Sites services and how to meet these criteria before submitting reports, tables, and forms for review. We will introduce the updated Contaminated Sites Service Application Form and walk you through the steps to complete it accurately. We will help applicants interpret the fees schedule, calculate fees owing, and determine where to remit payment for these services.	10:00 / 30
BREAK			10:30-10:45
		SESSION 2	
12	Applying for Services Effectively - Part 2	In Part 2 of Applying for Services Effectively, we will walk through a real-life example of the lifecycle of an application from the perspective of the regulator. Additionally, we will introduce the new process of expanded review services for select applications that the Ministry and CSAP Operations launched January 31, 2022.	10:45 / 30
13	Applicable Ministry Policies - Lab Manual, Field Sampling Manual	The Environmental Sustainabilty Division, Knowledge Services Branch will present on the BC Environmental Land and Field Sampling Manuals and introduce the implications of the Environmental Data Quality Assurance Regulation as they relate to submitting data in contaminated sites applications under the *Environmental Management Act* .	11:15 / 30
14	Crown Property Considerations	British Columbia's Crown Contaminated Sites Program (CCSP) manages a portfolio of legacy contaminated sites that are located on Crown land, unpermitted, and have no responsible persons. Most of the program's sites are historic mine sites in remote locations. The CCSP prioritizes sites (and sub-areas of sites) based on risks to human health and the environment. This presentation focuses on sustainable remediation and adaptive management approaches at remote sites with case studies.	11:45 / 30
LUNCH			12:15-1:15
		SESSION 3	
15	CSAP Operations Overview	The CSAP Society plays a vital role in the regulatory approval process and site development in British Columbia, by processing and reviewing environmental instrument applications under Protocol 6. This presentation will outline what the CSAP Society does and how it operates. We will walk through the steps required to obtain environmental certificates and the journey of a typical submission as it is processed through the CSAP Society.	1:15 / 30
16	CSAP Detailed Screening Committee - Submitting Applications to CSAP	This presentation will review common issues identified during CSAP Detailed Screenings conducted for Protocol 6 preapprovals, as well as the recently updated Detailed Screening spreadsheet that incorporates the 2021 regulatory changes. The goal of the presentation is to reduce errors and omissions identified during Detailed Screenings.	1:45 / 30
17	CSAP Performance Assessment Process	This presentation will provide an overview of the CSAP Performance Assessment Process, covering random Performance Assessments (PAs), Focused Reviews (FRs), and non-random PAs (NRPAs). The goal of the presentation is to reduce errors and omissions identified during the PA process.	2:05 / 30
CLOSING REMARKS FROM MODERATOR			2:45